

Clerk's report

18th July – 11th September 2025

Actions/matters arising

Actions are for the clerk unless otherwise stated.

1. Log in to Unity (SH) – **done**.
2. Speak to farms re lorry routes (JR/SH)
3. Check if lighting work has been done (JR) – **done**.
4. Provide written summary of verbal KALC advice (AB)
5. Speak to landlord of White Lion re post office – **done** – new team member being trained, should reopen end of August.
6. Update website – **done**.
7. Send comments and respond to APPG call for evidence on access to nature – **done**.
8. Publicise LGR on website and social media – ongoing.
9. Review data protection policies – ongoing.
10. Speak to NatWest (AD) – **done**.
11. Arrange payment for insurance – **done**.
12. Circulate photos of lockers at station (JR) and contact Network Rail – **done**.
13. Forward email re repairs at Pery Wood – **done**.
14. Investigate procedures for putting up Christmas tree and respond to request – **done**.
15. Investigate complaint to auditor, respond and liaise – **done**.

Correspondence

1. My Community Voice alerts
2. Kent Volunteer Partnership newsletters
3. KCC funding opportunity – capital grant for sport
4. NALC newsletters/bulletins
5. Kent & Medway draft Suicide and Self-Harm Prevention Strategy consultation
6. KALC webinar on WCAG (web accessibility)
7. Invitation to webinar on community resilience planning
8. National Highways satisfaction surveys
9. SBC Statement of Licensing Policy consultation
10. SBC weekly planning lists
11. SBC decision notices
12. SBC LGR workshop dates
13. NALC Star Council awards
14. NALC bulletins
15. KALC training bulletins
16. Helen Whately newsletters
17. SBC review of area committees survey
18. Faversham TC invitation to meeting re LGR – 9th September
19. SBC policy round ups
20. My Community Voice newsletter
21. KCC updated highway information pack
22. KALC News August
23. SBC Eastern Area Committee – 2nd September – date changed to 4th
24. KCC budget consultation
25. Call for motions for KALC AGM
26. Invitation to webinars on resilience planning
27. KALC Finance conference – 12th September
28. Email re verge at Neames Forstal
29. SBC JTB agenda item request
30. Disabled bay consultations
31. SBC Parish Councils Liaison Forum - 24th September

32. CPRE newsletter
33. Offer to VH for recycled clothing bank
34. Speedwatch newsletter and Day of Action report
35. KCC Active Travel Business grants
36. Email re KALC SAC change of Chair
37. KCC new pilot pothole reporting tool
38. Kent Sustainable Communities Network
39. Community grants for electrical safety projects
40. Notification of death of Duchess of Kent
- 41.
- 42.

Planning

1. 25/501948 – 2 Neames Forstal – erection of a two storey rear extension including 1no. roof light – approved.
2. 25/502237 – Rhode Common Barn – Prior notification for the change of use of a building and any land within its curtilage from agricultural to 2 residential dwellinghouses (1 two bed and 1 three bed unit) and associated operational development – revised details.

If you would like copies of anything not already sent, please let me know.