

Clerk's report

11th September – 15th October 2026

Actions/matters arising

Actions are for the clerk unless otherwise stated.

1. Contact KH re VC role (AD) – **done**.
2. Put new defib pads in case (KH)
3. Purchase new one – **done**.
4. Arrange meeting to hand over CSW equipment (JR & KH)
5. Purchase defib battery and pads – **done**.
6. Submit formal complaint to housing association if necessary –
7. Pass on contact details for KALC – **done**.
8. Set up meeting re Perry Wood – **done**.
9. Forward meeting details and send report to KCC – **done**.
10. Ask police to attend Neames Forstal when Sondes open re parking – **done**.
11. Update policies on website – **done**.
12. Sign lighting contract with Ecotricity – **done**.
13. Make planning comment – **done**.
14. Make planning comment – **done**.

Correspondence

1. LGR update
2. Request to hire VH
3. KALC wellbeing sessions
4. Kent Police VAWG event – 18th September
5. SBC weekly planning lists
6. SBC decision notices
7. KALC planning conference – 16th October
8. KALC L&D brochure
9. NALC newsletters
10. KALC bulletin
11. KCC Active Travel grants
12. Kent's Plan Bee newsletter
13. Kent Volunteers newsletter
14. NALC bulletins
15. Letter from CPRE and invite to AGM – 6th November
16. CPRE newsletters
17. KALC SAC reports
18. Email about unemptied bin
19. Email re lorry in village
20. Email re parking outside school
21. NHW alerts
22. SBC policy round ups
23. Swale JTB agenda
24. Helen Whately MP meeting invite – 23rd October
25. Invitation to Kent Community Pantry
26. Kent Trading Standards alerts
27. Swale Neighbourhood Policing newsletter
28. TRO re width restrictions in Sittingbourne
29. NHW impact report
30. SBC Eastern Cllrs & Residents forum agenda
31. KALC News October
32. SBC changes to planning decision making arrangements
- 33.

- 34. CSW updates
- 35. Citizens Advice newsletter
- 36. Kent Police newsletter
- 37. KALC SAC minutes
- 38. KALC training bulletin
- 39.
- 40.

Planning

- 1. 26/503676 – Cherry Tree Farm, Grove Road – demolition of existing garden store and erection of a workshop and a garage with accommodation above ancillary to main dwelling.
- 2. 26/503624/ELEC – Pumping Station, Featherbed Lane - electrical notification to install a new wooden pole underneath existing HV overhead line network.

If you would like copies of anything not already sent, please let me know.