

Clerk's report

17th July – 10th September 2026

Actions/matters arising

Actions are for the clerk unless otherwise stated.

1. Put new defib pads in case (KH)
2. Check battery (AD) and purchase new one
3. Restart CSW (JR & KH)
4. Provide contact details (SK) and write to landowner
5. Write to landowner re path delineation – **done**.
6. Purchase defib battery etc –
7. Contact SBC about wood maintenance costs
8. Write to school – **done**.
9. Send photos (AB) – **done**.
10. Formulate report (AD) – **done**.
11. Monitor rubbish situation and chase housing association if necessary – **done**.
12. Make planning comment – **done**.
13. Amend/create policies – **done**.
14. Chase KALC re training times (SK)
15. Investigate payment to SSE – **done**.
16. Respond to resident and ask for written agreement with KCC – **done**.
17. Find copy of agreement with Southern Housing (SH) – **done**.

Correspondence

1. FOI request
2. CPRE newsletters
3. Kent Volunteers newsletters
4. SBC policy round ups
5. CSW updates
6. SBC weekly planning lists
7. SBC decision notices
8. NHW alerts
9. NALC newsletter
10. Request to review suggested locations for electrical waste bins
11. SBC planning policy newsletter
12. Helen Whately MP newsletter
13. Citizens Advice newsletter
14. Kent Police newsletter
15. Invitation to CPRE meeting re Reg 19 consultation
16. SAAA update on digital AGAR submission
17. KALC SAC minutes
18. Email from resident re fly tipping
19. NALC bulletins
20. KALC training bulletin
21. Market wide half hourly settlement industry changes
22. KCC TRO's re DYL and school keep clear markings
23. Kent Mineral Sites plan consultation
24. KALC News August
25. KCC forward works programme
26. SBC Reg 19 Local Plan consultation
27. KALC Finance conference – 2nd October
28. SBC PSPO consultation
29. KALC workshop on asset transfer – 24th August
30. SBC Your Swale survey

31. SBC consultation on draft pavement licence policy
32. Helen Whately MP newsletter and survey
33. Bystander training
34. Guide to National Rural Crime Action Week
35. KALC SAC agenda and CCTV questionnaire
36. National Public Confidence in Policing survey
37. Swale JTB agenda item request
38. SBC Local Councils Liaison Forum minutes and slides
39. KALC Intro to Planning – 25th September
40. KALC News September
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Planning

1. 26/502718 – Bailiffs Cottage – erection of a single storey rear extension in undercroft.
2. 26/502491 – Rhode Common Barn – demolition of the existing barn and reservoir water storage tank.
Erection of a self-build three bedroom dwelling and outbuilding with the provision of 2no. parking spaces associated hard and soft landscaping.

If you would like copies of anything not already sent, please let me know.