

Clerk's report

17th April – 21st May 2026

Actions/matters arising

Actions are for the clerk unless otherwise stated.

1. Contact SBLPC re HGV sign – **done**.
2. Add bollards to HIP – **done**.
3. Chase re old minutes
4. Pass on farm response to complainant – **done**.
5. Check defib at school (SH)
6. Inform clerk of defib checks (SH)
7. Check new email system (all) – **done**.
8. Check with KH re speaker – **done**.
9. Provide rationale re ASCA (AD) and submit response
10. Arrange meeting with SBC re Perry Wood – **done**.
11. Contact KALC re training (SK)
12. Make planning comment if necessary – not necessary.
13. Make planning comment – **done**.
14. Publicise CGR
15. Respond and pass on email to BuBPC – **done**.

Correspondence

1. SBC policy round ups
2. SBC decision notices
3. NALC bulletins
4. My Community Voice alerts
5. Kent Volunteers newsletters
6. SBC weekly planning lists
7. KALC webinar on HR issues
8. TRO re Grovehurst Road, Sittingbourne
9. CPRE newsletter
10. National Allotment Society survey
11. SBC notification of Area Committees name and email address change
12. PRoW Statement of Priorities consultation update
13. KALC staffing update
14. CSW conference – 16th May
15. KALC training bulletin
16. Request to put posters in noticeboards
17. NHS five-year strategy survey
18. PSTN landline switch-off guide
19. NHW newsletter
20. KALC News May
21. Email re waste on footpath
22. Citizens Advice North East Kent – offer of briefing
23. Kent Downs National Landscape survey
24. Refusal of proposed footpath application for footpath from Owens Court Road to ZF38
25. SBC Councillors & Residents Forum – 16th June
26. Kent ACRE request for funding
27. KALC SAC AGM agenda and minutes
28. Swale JTB agenda item request
29. SBC local green spaces assessment request for technical input
30. KCC Virtual Road Safety and Active Travel Group seminar – 9th July
31. Email re defib at Hogbens Hill

Planning

1. 26/501145 – Bailiffs Cottage, Hogbens Hill - Conservation area notification to fell one lime tree and to replace it with a new lime tree sapling – approved.

If you would like copies of anything not already sent, please let me know.