

Selling Parish Council
Clerks Salary and Expenses

Travel

Date	Distance		Net Amount	Purpose
03/05/2022	12		£5.40	Putting up draft minutes and agenda for Annual Parish Meeting on three notice boards
13/05/2022	12		£5.40	Putting up the agenda for the Annual Meeting of the Parish Council on three notice boards
24/05/2022	12		£5.40	Putting up draft minutes of the Annual Parish Council Meeting on three notice boards
27/05/2022	12		£5.40	Putting up Public Rights Notice on three notice boards
Total miles	48			

£0.45 Per mile

Travel total **£21.60**

Other

Date	Amount	VAT	Net Amount	Purpose
02/05/2022	£4.00	£0.00	£4.00	Use of premises
09/05/2022	£4.00	£0.00	£4.00	Use of premises
16/05/2022	£4.00	£0.00	£4.00	Use of premises
23/05/2022	£4.00	£0.00	£4.00	Use of premises
30/05/2022	£4.00	£0.00	£4.00	Use of premises
03/05/2022	£2.35	£0.00	£2.35	Recorded delivery to VisionICT
18/05/2022	£32.94	£5.49	£27.45	Black ink cartridge
25/05/2022	£2.85	£0.00	£2.85	4 x stamps for cheque payments
26/05/2022	£2.35	£0.00	£2.35	Recorded delivery to Zurich insurance

Other total **£60.49** **£5.49** **£55.00**

Monthly Salary Hourly rate Monthly rate -
SCP 22 14.3 619.67 **£597.13** (Paid by BACS 25/05/22)

Month	Amount		Net Amount	Purpose
May-22	£22.54		£22.54	Difference from old rate to new rate

Salary difference **£22.54** **£22.54** (To be paid by cheque)

Overtime

Date	Amount	VAT	Net Amount	Number of hours

Overtime total **£0.00** **£0.00** **£0.00**

Amount claimed for cheque payment **£104.63**

Signed by Claimant: 

**Return Address**

Unit 13 Orion Park
University Way
Crewe, Cheshire
CW1 6NG

Invoice Date: 18-05-2022**Invoice No:** GB220518-LA4826178-1**Order No:** GB220518-LA4826178**Payment Method:** Braintree**Page Number:** 1 of 1**Billing Address**

Mrs Wendy Gregory
Selling Parish Council
19, New Creek Road
Faversham
Kent
ME13 7BU
07790903442

For Delivery To:

Mrs Wendy Gregory
Selling Parish Council
19, New Creek Road
Faversham
Kent
ME13 7BU

Product Code	Component Code	Item Name	QTY	Unit Price	Net Amount	VAT Amount
18448		Cartridge People Ball Point Pen White Cartridge People Ball Point Pen White	1	£0.00	£0.00	£0.00
71891		HP 302XL Black High Capacity Ink Cartridge (Original) HP 302XL (F6U68AE) Original Black Ink Cartridge	1	£24.99	£24.99	£5.00

If you have any queries please contact our customer service team at
customerservice@cartridgepeople.com.

Net Carriage	£2.46
Total Net Amount	£27.45
Total VAT Amount	£5.49
Invoice Total	£32.94