

## **SELLING PARISH COUNCIL**

### **Minutes of the Ordinary Parish Council Meeting held on Thursday 20<sup>th</sup> April, 2023 at 19:00 hours at Selling Village Hall**

**Present:** Cllr Kevin Hobson (Chairman), Cllr Andrew Bowles, Cllr Andy Day, Cllr Amanda Saunders, Cllr Anthony Kitchen, Cllr David Woollett and Wendy Gregory (Clerk). County Cllr Rich Lehmann and Ward Cllr Tim Valentine. There were 2 members of the public.

**04.23.01 Welcome and apologies for absence**

The Chairman welcomed everyone. Apologies were received from Cllr Sue Henderson.

**04.23.02 Declarations of interests and dispensations**

Cllrs had no interests to declare.

**04.23.03 Items to be taken in a private session**

The chairman asked if councillors wished to take any items in a private session. No items were requested to be taken in a private session.

*The Chairman noted that this would be the last meeting for Cllr David Woollett who was not standing for re-election and thanked him for the valuable contribution he had made to the parish council. The Chairman also addressed Ward Councillor Tim Valentine who had been very supportive of the parish council and thanked him for all of the good works that he has done for the Parish as the Borough Councillor.*

**04.23.04 Confirmation of the Minutes of the last Ordinary Parish Council Meetings**

It was proposed by Cllr Bowles and seconded by Cllr Woollett that the Minutes of the Ordinary Parish Council meeting held on the 16th March 2023, were a true record and agreed by all.

**Resolved:** The Minutes of the Ordinary Parish Council meeting held on 16th March 2023 were signed by the Chairman as a true record.

**04.23.05 Clerk's Report**

An email was sent to the Head of Selling School to advise of complaints that at child drop-off and pick-up times, cars were parked along the road and not using the car park. The Head's response in full was circulated to councillors and a reminder to parents has been published in the latest school newsletter. Invitations to report at the Annual Parish meeting have been sent out. Written reports have been received from the Brownies and Selling Village Hall Committee and the Head of Selling School will attend to speak in person. Requests were made to potential speakers from the Hilton Trust but no one was available. Three first aiders will attend and speak at the Annual Parish meeting. Invitations have been sent to local groups for the Parish Council's 'Big Help Out' showcasing event and a summary of responses circulated to councillors. Notes from the Standards Matter Conference were circulated to all councillors. An event held by the SLCC Kent branch on welcome packs for new councillors was attended. Selling has a contested election and there will be at least one new parish councillor who will find this helpful.

**Resolved:** The Clerk's report was received.

#### 04.23.06 Open Forum

Ward Cllr Valentine reported on 4 planning applications including one large development approved at Love Lane, Faversham. A Green Grid meeting was held at Plumford Farm who were awarded a 'Clean Growth Grant' for solar panels for their cold store. There will be some money available under the UK Rural Prosperity Fund for items such as broadband for village halls and electrical charging points. County Cllr Rich Lehmann reported that the consultation of the Traffic Regulation Order for the 30mph speed limit for Selling Road would be completed on the 24<sup>th</sup> May. The planned partial opening of Boughton Hill has been put back until the 24<sup>th</sup> May. Extensive works are being prepared to be undertaken at the Chestfield Tunnel and contraflow systems will be in place until June.

#### 04.23.07 Financial matters

##### a) Bank Account Balances and Reconciliation

February 2023

##### Current Account

Opening Balance as at the last meeting	£3,117.80
Less Payments	£ 1,735.11
<b>Closing Balance</b>	<b>£1,382.69</b>

##### Reserve Account

Opening Balance as at the last meeting	£15,272.56
Plus, interest payments	£12.97
<b>Closing Balance</b>	<b>£15,285.53</b>

<b>Less cheques not yet cashed</b>	<b>£ 90.55</b>
<b>Total monies as of 31 March 2023</b>	<b>£ 16,577.67</b>

Councillors were asked if they followed the reconciliation, they agreed and Cllr Bowles, initialled the bank account reconciliation and the bank statements.

##### b) Accounts for Payment

- i) Clerk's part salary and expenses for March '23 £145.21
- ii) DM Payroll Services Ltd £144.00
- iii) Imperative Training Ltd - £147.60
- iv) KALC £398.76

**Resolved:** The above invoices were approved for payment and the cheques signed by Cllr Day and Cllr Saunders.

##### c) Accounts for Payment for information only

- i) Clerk's salary £635.70 by Standing Order 12-03-23
- ii) SSE Southern Electric £46.45 by Direct Debit 21-03-23

##### d) Request for a donation under the Community Fund

Cllr Hobson proposed and Cllr Kitchen seconded that the parish council agree to fund 'up to £250' towards the costs of the 'Big Lunch' being run by a number of volunteers, subject to the pre-agreed format for claiming monies spent up to this value being presented for payment. A vote took place, 4 votes for and 2 abstentions.

**Resolved:** Funding of up to £250 will be provided towards the cost of the village 'Big Lunch', subject to the presentation of satisfactory information and receipts clearly showing items purchased which will be open to public scrutiny.





**04.23.08 Planning Applications**

To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. *Please note that any applications received following the issue of this agenda will be considered.*

**There were no new applications to consider.**

**Planning decisions** - 22/505535/FULL Owen's Court Cottage, Owens Court Road was granted. 22/503514/FULL The Old Exchange was granted.

**04.23.09 The Village sign**

This item is deferred until the May meeting.

**04.23.10 The Annual Parish Meeting**

The Clerk gave an update. There will be three first responders who will demonstrate CPR and demonstrate how a defibrillator works. The Head of Selling School will give an update in person and written reports supplied will be circulated. It was proposed by Cllr Hobson that the running order that had been provided was approved, seconded by Cllr Kitchen. A vote took place, 5 votes for and 1 abstention.

**Resolved:** The running order of the meeting as circulated is approved.

**04.23.11 The King's Coronation 'Big Help Out'**

The Clerk circulated the list of groups who wish to take part in the parish council's 'Big Help Out' showcasing event being held at the Selling Cavaliers' Cricket Club.

**Action:** Cllr Hobson will complete a risk assessment and prepare a site layout. Cllr Hobson will be at the event from 10:30 to 11:00 on the day and will be the contact for attendees to assist with set-up.

**04.23.12 Matters concerning Highways**

- i) An update on flooded roads  
**Selling Road is much improved after the installation of the soakaway. Flooding under the bridge at Fox Lane is still causing problems for drivers and three food delivery vehicles have got stuck recently. Water is taking 8 to 12 hours to seep away. The problem is being caused because 50% of the drains are blocked on the right-hand side (approaching fox lane from Selling Road). Flooding has been reported to KCC.**
- ii) To receive an update on the Community Speedwatch Scheme  
**Next stage is to conduct onsite training. One volunteer who can no longer take part in the onsite sessions has been asked to consider inputting the data.**
- iii) To resolve whether to set-up a Lorry Watch Scheme. **Agreed: It was agreed that more information about the scheme was required.**
- iv) To hear of any other matter concerning highways  
**None**

**04.23.13 Matters raised for information purposes only from portfolio holders and adopted-schemes.**

- i) **Law and Order**  
Kent Police Community Engagement Team are running an online event about crimes affecting women and girls. **Action:** Details of the event to be publicised on the parish council website and Facebook page.



- ii) **Perry Wood**  
No report.
- iii) **Public Rights of Way**  
No report.
- iv) **Mid-Kent Downs**  
No report.
- v) **Village Hall Committee**  
The AGM has been postponed
- vi) **KALC-SAC and other committees**  
No report.
- vii) **Church Building Trust**  
The next meeting will take place in July.
- viii) **Selling School**  
No report.

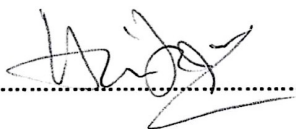
**04.23.14 Correspondence**  
All items have been circulated.

**04.23.15 Items to be placed on the next Agenda**  
Election of the chairman and vice-chairman, acceptance of office of chairman and councillors, date of meetings up to and including May 2024, councillor portfolios, clerk's annual pay increase, to resolve eligibility to exercise the General Power of Competence, highways improvement plan and the AGAR. Any other items to be emailed to: [clerk@sellingparishcouncil.gov.uk](mailto:clerk@sellingparishcouncil.gov.uk) no later than Tuesday, 9<sup>th</sup> May, 2023.

**04.23.16 The date of the next Ordinary Parish Council meeting which is the Annual Parish Council meeting will be Thursday, 18 May, 2023.**

The meeting closed at 21:03 hours

Signed.....



Date .....

18 May 2023