

SELLING PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting held on Thursday 20th October, 2022 at 19:00 hours at Selling Village Hall

Present: Cllr Kevin Hobson (Chairman), Cllr Andrew Bowles, Cllr Sue Henderson, Cllr Andy Day, Cllr Anthony Kitchen, Cllr Amanda Saunders, Cllr David Woollett, Wendy Gregory (Clerk) Ward Cllr Valentine and one member of the public.

10.22.01 Welcome and apologies for absence

The Chairman welcomed everyone. Apologies were received from County Cllr Rich Lehmann and Ward Cllr Alastair Goud due to attending other meetings.

10.22.02 Declarations of interests and dispensations

Cllrs had no interests to declare.

10.22.03 Items to be taken in a private session

No items were taken in private session

10.22.04 Confirmation of the Minutes of the Parish Council Meeting taken place in August

It was proposed by Cllr Bowles and seconded by Cllr Woollett that the Minutes of the Ordinary Parish Council meeting held on the 18th August 2022 were a true record and agreed by all.

Resolved: The Minutes of the Ordinary Parish Council meeting held on 18th August 2022 were signed by the Chairman as a true record.

10.22.05 Clerk's Report

The Local Council Award Scheme application has been submitted following the triage process and we are awaiting the result. The kits for the defibrillator cabinet are being held up by a driver from Parcelforce. Learnings from the Financial Summit have been circulated to councillors. The Clerk attended the KCC Parish Seminar. Notes are being prepared and there is a new Highway's Improvement Plan format that the existing plan needs to be exported to.

Resolved: The Clerk's report was received.

10.22.06 Open Forum

Ward Cllr Valentine advised that the Cave Hotel, located at Boughton Golf Club has received a new licence with restrictions designed to curb the noise and disturbance to surrounding residential properties. Ward Cllr Valentine gave a brief update on the reasons why Swale Borough Council has halted work on the Local Plan.

10.22.07 Matters resolved under the scheme of delegation under LGA72s101

The Ordinary Parish Council meeting scheduled for September was cancelled as a mark of respect following the death of Queen Elizabeth II.

10.22.08 Financial matters included under the scheme of temporary delegation

It was reported that changes were made to the website for 'Operation London Bridge' at a cost of £35.00 plus VAT under the scheme of temporary delegation.

10.22.09 Financial matters

a) Bank Account Balances and Reconciliation

August 2022

Current Account

Opening Balance as at the last meeting	£6,231.79
Less Payments	£1,714.74
Closing Balance	£4,517.05

Reserve Account

Opening Balance as at the last meeting	£15,223.45
Plus interest payments	£1.38
Closing Balance	£15,224.83

September 2022

Current Account

Opening Balance from August figures	£4,517.05
Plus 2 nd Precept Payment	£6,590.00
Less Payments	£2,155.58
Closing Balance	£8,951.47

Reserve Account

Opening Balance from August figures	£15,224.83
Plus interest payments	£2.75
Closing Balance	£15,227.58

Less cheques not yet cashed £ 60.00

Total monies as of 30 September 2022 £ 24,119.05

Councillors agreed that they had followed the bank reconciliation and the bank statements were signed by Cllr Hobson.

Resolved: The bank account balances and reconciliation for August 2022 and September 2022 were approved.

b) Accounts for Payment

- i) Clerk's expenses for August, 22 £37.90
- ii) Selling Village Hall for Apr, May, June Hire for OPO £180.00
- iii) Clerk's expenses for September, 22 £26.80

Resolved: The above invoices were approved for payment and cheques signed by Cllrs Bowles and Day

- i) VisionICT £42.00

It was proposed by Cllr Bowles, seconded by Cllr Kitchen that the invoice should be paid. A vote took place; 5 votes were in favour and 2 abstentions.

Resolved. The above invoice was approved for payment and the cheque signed by Cllrs Bowles and Day

c) Accounts for Payment for information only

- i) Clerk's salary £635.70 by Standing Order 12-08-22
- ii) SSE Southern Electric £58.88 by Direct Debit 19-08-22
- iii) Clerk's salary £635.70 by Standing Order 12-09-22
- iv) SSE Southern Electric £58.88 by Direct Debit 21-09-22

d) Price increase and contract from DM Payroll Services

It was proposed by Cllr Bowles and seconded by Cllr Kitchen and agreed by all to accept the price increase and sign the contract.

Resolved: The contract will be signed and the price increase accepted.

e) Remembrance Sunday

It was proposed by Cllr Kitchen that the donation for the Poppy Wreath should be £50, seconded by Cllr Bowles and agreed by all. Councillors agreed that the Chairman should lay the Poppy Wreath on behalf of the Parish Council.

Resolved: A donation of £50 will be made for the Poppy Wreath which will be laid on behalf of the Parish Council by the Chairman.

f) Actual spend compared to budget report

The actual spend compared to budget report was received.

10.22.10

Planning Applications

To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. *Please note that any applications received following the issue of this agenda will be considered*

22/504067/AGRREQ Prior notification for the erection of an agricultural barn. For its prior approval to: - Siting, design and external appearance at Watersfield, Shepherds Hill, ME13 9RS

A resident spoke in support of the application.

Resolved: Councillors had 'No Objections' subject to a favourable report from the Borough Council Agricultural Consultant and on condition that the Conservation Officer is satisfied that the materials proposed are sympathetic to the ANOB and the Conservation Area. The resident was thanked for attending and answering questions.

22/504648/FULL 5 Peacock Place, Hogbens Hill Selling Kent ME13 9RB Garage conversion to a habitable space

It was proposed by ~~Andrew~~^{Clr} Day and seconded by Cllr Bowles that the council object to the application and agreed by all. Councillors were concerned that two established trees would be cut down and that the sweeping driveway could cause flooding problems.

Resolved: An objection to this planning application will be made.

10.22.11

Training policy

It was proposed by Cllr Bowles, seconded by Cllr Saunders to adopt the Training Policy and agreed by all.

Resolved: The Training Policy was adopted.

10.22.12

Defibrillator

i) To resolve a response to a request to donate or move a defibrillator

Cllr Hobson advised councillors that the defibrillator at The Sondes had been used three times and that the device owned by Network Rail was not registered with Circuit and therefore ambulance crews and members of the public would be unaware of its existence if they rang 999.

Resolved: The request to move or donate the defibrillator located at The Sondes is refused.

ii) To resolve whether to hold an event in support of 'Restart a Heart Day'

Restart a Heart Day (16th October) is a global initiative developed by the European Resuscitation Council, launched in 2013 to raise awareness about

cardiac arrest and help people to learn **CPR**, giving them life-saving skills and the confidence to use them.

This item was deferred to a future date

10.22.13 Village sign

No further update.

The Chairman asked councillors if they were happy to extend the meeting to discuss any urgent matters from the remaining items on the agenda. Councillors agreed.

10.22.14 Rural England Prosperity Fund Survey

It was agreed that Cllr Hobson would complete the survey on behalf of the parish council.

10.22.15 Community Emergency Plan Template

A brief discussion took place and councillors were satisfied with the changes presented on the template.

10.22.16 Matters concerning Highways and or the Highways Improvement Plan

- i) An update on flooded roads.
KCC Highways are awaiting permission from the Duchy Estate to build the soakaway, a representative is due to visit the site next month.
- ii) To receive an update on the Traffic Regulation Order
KCC Highways are awaiting permission from the Duchy Estate to place signage and complete the design.
- iii) To receive an update on the Community Speedwatch Scheme
Cllr Kitchen advised that he is awaiting a response from the police to the suggested dates for equipment training.
- iv) To receive an update on the advertising vehicles on the bridge over the M2
The vehicle has moved from the district.
- v) To receive an update on the problems caused by some parked vehicles
Cllr Day has referred residents to the local policing surgery being held by PCSO Pashov on 21 October

10.22.17 Matters raised for information purposes only from portfolio holders and adopted-schemes.

- i) Highways
- ii) Law and Order
- iii) Perry Wood
- iv) Public Rights of Way
- v) Mid-Kent Downs
- vi) Village Hall Committee
- vii) KALC/SAC
- viii) Church Building Trust
- ix) Selling School

It was agreed that any reports would be sent to the Clerk to be distributed to councillors.

10.22.18

Correspondence

All correspondence had been circulated.

10.22.19

Items to be placed on the next Agenda

The purchase of a defibrillator for Hogben's Hill Area

Fly-tipping

Payment of the £50 donation to the Royal British Legion

Payment for the hire of the village hall for the Outreach Post Office

Any other items to be emailed to: clerk@sellingparishcouncil.gov.uk no later than Tuesday, 8th November, 2022

10.22.20

The date of the next Ordinary Parish Council meeting will be Thursday, 17 November, 2022

The meeting closed at 21.20 hours

Signed.....



Date

17 November 2022