

## **SELLING PARISH COUNCIL**

### **Minutes of the Extraordinary Parish Council Meeting held remotely on Thursday 25<sup>th</sup> March 2021 at 18:00 hours by video conference**

**Present:** Cllr Andrew Bowles (Chair), Cllr Kevin Hobson, Cllr Sue Henderson, Cllr Andrew Day, Cllr Amanda Saunders, Cllr David Woollett, Cllr Anthony Kitchen, Wendy Gregory (Clerk) **plus 1 member of the public.**

**031.21.01 Welcome and apologies for absence**

The Chairman opened the meeting. Apologies were received from Ward Cllr Gould.

**031.21.02 Declarations of interests and dispensations**

Cllrs had no interests to declare.

**031.21.03 Items to be taken in a private session**

The items regarding The Clerk's salary and the request for 50% contribution for the CILCA qualification were taken in private session.

**031.21.04 Financial matters**

**b) Request to pay 50% CILCA fee for the CILCA qualification for The Clerk £205**

**Resolved:** to pay 50% of the fee for The Clerk to take the CILCA qualification.

**c) Pay review for The Clerk**

**Resolved:** to approve the annual salary increment for The Clerk from SCP20 to SCP21 with effect from 1<sup>st</sup> April 2021.

**031.21.05 The Government's Funded Broadband Voucher Scheme**

The Clerk gave the latest figure to have registered interest in the scheme of 101. There are a few more households to be registered from other schemes and then the recommendation is to submit the addresses to take the process to the next stage. A vote took place. 5 votes were in favour and 1 abstention.

**Resolved:** It was resolved to submit the list to the next stage.

**031.21.06 Defibrillators**

A discussion took place about the ownership of the existing two defibrillators and it was suggested that the ownership should be established/agreed at some time in the future.

Cllr Hobson submitted a supporting paper to purchase a third defibrillator along with details of options available and councillors looked at each of the options. A Faversham Community First Responder, has written to the Chairman to offer help in the discounted purchase and registration of future purchases of defibrillators.

**Resolved:** It was agreed to purchase a third defibrillator; the 'Ipad SP1' £885 excl. VAT

**Action:** The Clerk to contact the member of public to thank them and to ask if they are able to purchase the Ipad SP1 at a lower price before placing the order with the Defibwarehouse.

**Resolved:** It was agreed to purchase a polycarbonate outdoor cabinet to protect the defibrillator £449.99 excl. VAT

**Action:** The Clerk to contact the member of public to ask if they are able to purchase the above unit at a lower price before placing the order.

**Resolved:** It was agreed to locate the defibrillator on the building of The Sondes Teahouse. The matter to resolve a maintenance procedure was moved to a future meeting.

**031.21.07      Selling Court Street Light**

**Resolved:** To replace the redundant lamp with a new unit at a cost of £675

**Action:** The Clerk to place the order and to find out how much money is remaining from the donation for the lighting.

**Action:** The Clerk to put the street lights maintenance contract out for tender when the current contract with Streetlights expires.

**031.21.08      Cultivation Licence**

**Resolved:** to apply for a cultivation licence for grassland on the west side of Selling Road, Selling ME13 9HD j/w Monica Close and runs north parallel with the road for about 50m to j/w Fox Lane. This is the green space that has a road sign on it and backs on to Monica Close.

**Action:** The Clerk to apply for the cultivation licence.

**031.21.09      The Local Plan**

A discussion took place and it was suggested that the Chairman's Executive Summary be used in a final document and to expand each of the points as had previously been discussed. Cllr Woollett and Cllr Saunders submitted a paper, prior to the meeting, on the AONB and on the scale of the proposal. Cllr Hobson volunteered to put together the contributions from all councillors into a single document.

**Resolved:** Cllr Hobson will provide a draft response on behalf of Selling Parish Council for approval at the April meeting.

**Notes:** It was suggested that the Parish Council publish the email address for submitting responses to the Local Plan as this is the easiest way to reply rather than navigating the Consultation Document.

**Notes:** Cllr Bowles will forward any finalised documents concerning the Local Plan from other Parish Councils to The Clerk for distribution to councillors.

**031.21.10      Matters raised for information purposes only from Portfolio Holders and adopted-schemes.** Any matters raised to be advised by a written report circulated prior to the meeting or as a verbal report.

**i)              Highways**

Cllr Bowles submitted a written report. The Clerk advised that the order for the 'White Gates' has been placed but no date given for the installation

**ii)             Law and Order**

Cllr Day advised that thefts of dogs is something that the police are currently taking very seriously and that residents need to be aware of this

**iii)           Selling's response to Covid-19**

The website has the relevant links to up-to-date information

**iv)            Perry Wood**

The next Management Meeting will take place in two-weeks

**v)             Public Rights of Way**

A report of a digger blocking the PROW was resolved quickly

**vi) Mid-Kent Downs**

Cllr Woollett, reported that the Kent Downs AONB unit at East Brabourne are proposing an expansion of the existing wording under policy ST10 to state to conserve and enhance the nationally designated landscape of the Kent Downs AONB and 'its setting' which would include Neames Forstal.

**vii) Village Hall Committee**

Cllr Henderson reported that the play area is open and is receiving positive feedback. The climbing board is due to be installed next month which completes the planned works. Repairs have been made to the village hall roof. The potholes in the car park are being filled, the posts are being installed to stop parking around the fire exit doors, planting to the right of the doors and general tidying of the whole car park is to be undertaken. The wild flower verge planting has been extended further down between the hedge and the bollards and the children from the school will be scattering seeds on Monday morning.

**viii) KALC/SAC**

Cllr Saunders reported that the Local Plan was discussed with the Planning Officer from SBC present. It was a useful meeting.

**ix) Church Building Trust**

Cllr Bowles has circulated his report to councillors

**x) Action for Insects**

Local residents have developed a mini 'Nature Reserve' between Neames Forstal and Selling Road. The triangle and the circle of land at Neames Forstal is owned by Swale Borough Council.

**xi) Selling School**

Cllr Hobson reported that the opening of the school went smoothly and then due to a Covid-19 outbreak, one class went home for 10-days. Everyone is now back and the school continues to operate well within the current situation.

**031.21.11 Correspondence**

A response is required for the Boughton and Dunkirk Neighbourhood Plan before 14<sup>th</sup> May. The survey on waste collection and street cleansing, previously circulated, should be completed by individual members rather than as a submission from the Parish Council.

**031.21.12 Items to be placed on the next Agenda**

Boughton and Dunkirk Neighbourhood Plan  
SPC response to the Local Plan  
Maintenance for the defibrillators  
Any other Items to be considered, should be emailed to:  
[Clerk@sellingparishcouncil.gov.uk](mailto:Clerk@sellingparishcouncil.gov.uk) by Tuesday, 6<sup>th</sup> April 2021

**031.21.13 To confirm the date of the next meeting is 15<sup>th</sup> April 2021.**

The meeting ended at 19:44

Signed .....

Date .....