

SELLING PARISH COUNCIL

NOTICE OF THE ORDINARY PARISH COUNCIL MEETING, THAT UNDER THE CORONAVIRUS ACT 2020 WILL BE HELD REMOTELY ON THE ZOOM PLATFORM ON THURSDAY 18th March 2021 at 18:00.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out in the agenda.

To join the meeting, copy and paste this link:

<https://us02web.zoom.us/j/83499902244?pwd=ZS9NRm1wOTYvcnFERjlyMk1keEpjdz09>

Alternatively, type in 'zoom.us' into your internet browser and select 'join a meeting' with the following credentials:

Meeting ID: 834 9990 2244

Passcode: 704147

Dial 0203 051 2874

Meeting ID: 834 9990 2244

Passcode: 704147

Members of the public and press are invited to attend the meeting. *Under the Openness of Local Government Bodies Regulations 2014, attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution.*

AGENDA

- 03.21.01 Welcome and apologies for absence**
To receive and approve apologies and reasons for absence
- 03.21.02 Declarations of Interests and Dispensations**
To hear declarations of interest relating to items in this agenda
- 03.21.03 Items to be taken in private session**
To determine which items, if any, of the agenda should be taken with the public excluded. Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting
- 03.21.04 Confirmation of the Minutes of the Ordinary and Extraordinary Parish Council Meeting**
To approve the Minutes of the Ordinary Parish Council Meeting held on 18th February, 2021. To approve the Minutes of the Extraordinary Parish Council Meeting on 25th February, 2021.
- 03.21.05 Clerk's Report**
To receive a report from the Parish Clerk outlining actions taken following the February meetings.

- 03.21.06 Open Forum**
To welcome invited guest speakers to speak first and then to invite reports from the Ward/County Councillors, if in attendance
To ask the public if they wish to speak on any matter. Members of the public will be given up to 15 minutes to talk to the councillors, the item may be added to the agenda for the next meeting if members of the council agree. Subject to Standing Order 3(e)
- 03.21.07 Matters resolved under the scheme of temporary delegation under LGA72s101**
None.
- 03.21.08 Financial matters included under the scheme of temporary delegation**
None.
- 03.21.09 Financial matters**
- a) Bank Account Balances and Reconciliation**
To approve the bank account balances and reconciliation
 - b) Accounts for Payment**
To resolve to pay the following:
 - i) Clerks salary £585.43 by BACS and expenses for Feb 21 £496.76
 - ii) Streetlights £51.00 incl VAT
 - iii) Visionict £114 incl VAT for website work
 - iv) Annual Data Protection fee £40
 - v) KALC Dymatic Councillor for Cllr Kitchen £60 incl VAT
 - c) Request to pay 50% CILCA fee for the CILCA qualification for The Clerk £205**
To resolve to pay 50% of the fee for The Clerk to take the CILCA qualification.
 - d) Pay review for The Clerk**
To resolve to approve the annual salary increment for The Clerk from SCP20 to SCP21. This is a pay increase of 27p per hour.
 - e) Annual audit**
To resolve to engage auditor David Buckett to start the internal audit process
 - f) Annual subscription to Parish Magazine for the Clerk**
To resolve to approve an annual subscription to the Parish Magazine for the Clerk £15
- 03.21.10 Planning Applications**
To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. *Please note that any applications received following the issue of this agenda will be considered*
- 02.21.11 Annual Parish Meeting**
To resolve the date and format of the Annual Parish Meeting
- 03.21.12 The Annual Meeting of the Parish Council**
To resolve the date of the first meeting of the Parish Council for the new year

- 03.21.13 LGA72 s101 delegated powers**
To discuss whether SPC should end with immediate effect its use of S101 special emergency powers delegated to the Clerk, the Chairman, and the Vice Chairman under the Local Govt Act 1972, that were put in place under an emergency item by the Chairman during the SPC Ordinary Meeting held on 19 March 2020, and extended at the SPC Extraordinary Meeting held on 23 July 2020
- 03.21.14 The Local Plan**
To receive an update and resolve next steps
- 03.21.15 The Government's Funded Broadband Voucher Scheme**
To receive an update and resolve to conclude stage one
- 03.21.16 Defibrillators**
To resolve a maintenance procedure.
To resolve to purchase a third defibrillator
- 03.21.17 Selling Court Street Light**
To resolve to replace the redundant lamp with a new unit
- 03.21.18 Cultivation Licence**
To resolve to apply for a cultivation licence for grassland on the west side of Selling Road, Selling ME13 9HD j/w Monica Close and runs north parallel with the road for about 50m to j/w Fox Lane. This is the green space that has a road sign on it and backs on to Monica Close.
- 03.21.19 Matters raised for information purposes only from Portfolio Holders and adopted-schemes.** Any matters raised to be advised by a written report circulated prior to the meeting or as a verbal report.
- i) **Highways**
 - ii) **Law and Order**
 - iii) **Selling's response to Covid-19**
 - iv) **Perry Wood**
 - v) **Public Rights of Way**
 - vi) **Mid-Kent Downs**
 - vii) **Village Hall Committee**
 - viii) **KALC/SAC**
 - ix) **Church Building Trust**
 - x) **Action for Insects**
 - xi) **Selling School**
- 03.21.20 Correspondence**
To discuss any circulated matters
- 03.21.21 Items to be placed on the next Agenda**

T.B.A. Any Items to be considered, should be emailed to:
Clerk@sellingparishcouncil.gov.uk by Tuesday, 6th April 2021

03.20.22 **To confirm the date of the next meeting** is 15th April 2021.

Supporting docs:

Minutes of the February meetings

Bank Account balances and reconciliation and bank statements

The Clerk's salary and expenses

Invoice from Streetlights

Invoice from VisionICT

Reminder from Information Commissioner's Office

Invoice from KALC

Survey results and quote from Streetlights

Wendy Gregory – 11.03.21