

# SELLING PARISH COUNCIL

**NOTICE OF THE ANNUAL COUNCIL MEETING, THAT UNDER THE CORONAVIRUS ACT 2020 WILL BE HELD REMOTELY ON THURSDAY 21<sup>ST</sup> May 2020 AT **the earlier time of 18:00**.** All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out in the agenda

**Members of the public and press are invited to attend the meeting. PLEASE CONTACT [clerk@sellingparishcouncil.gov.uk](mailto:clerk@sellingparishcouncil.gov.uk) to receive joining instructions.** *Under the Openness of Local Government Bodies Regulations 2014, attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution.*

## AGENDA

- 05.20.01 Election of Chairman and Vice-Chairman**
- 05.20.02 Welcome and apologies for absence**  
To receive and approve apologies and reasons for absence
- 05.20.03 Declarations of Interests and Dispensations**  
To hear declarations of interest relating to items in this agenda
- 05.20.04 Items to be taken in private session**  
To determine which items, if any, of the agenda should be taken with the public excluded. Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting
- 05.20.05 Confirmation of the Minutes of the Ordinary Meeting**  
To approve the minutes of the Ordinary Council Meeting held on 16<sup>th</sup> April 2020
- 05.20.06 Clerk's Report**  
To receive a report from the Parish Clerk outlining actions taken following the meeting held on 16<sup>th</sup> April, 2020
- 05.20.07 Open Forum**  
To invite reports from the Ward/County Councillors, if in attendance  
To ask the public if they wish to speak on any matter. Members of the public will be given up to 15 minutes to talk to the councillors, the item may be added to the agenda for the next meeting if members of the council agree. Subject to Standing Order 3(e)
- 05.20.08 Matters resolved under the scheme of temporary delegation under LGA72s101**  
i) To ask The Clerk to meet with David Buckett, on the 14<sup>th</sup> May to present all documents as required and answer any queries to complete the internal audit 2019/20.

ii) To ask The Clerk to discuss with Sgt Hedges the response to the recent reports of anti-social behaviour in Perry Wood from the PCSOs and ask what the police proposals are for the new Government campaign of 'Stay Alert'.

iii) Resolved to undertake the Local Government Information Unit, Effective Social Media, a 3 x 1-hour webinar modules. Cllr Bowles Unit 1, Cllr Hobson and The Clerk, Units 2 and 3.

**05.20.09 Financial matters included under the scheme of temporary delegation**

**a) Resolved. Payments were agreed as follows:**

- i) Streetlights payment 3 of 4 £51.00
- ii) Insurance Zurich £167.44
- iii) Effective Social Media modules 1 x 1 and 2 x 2 £246.00

**05.20.10 Selling Parish Council's response to Covid-19**

Provide an update

**05.20.11 Community Grant Applications**

To review applications and decide on amount to award

**05.20.12 Accounts for 2019/20**

Resolve to approve the balances and payments for the financial year 2019/20

**05.20.13 Certificate of Exemption AGAR 2019/20**

To resolve that Selling Parish Council certifies that during the financial year 2019/20 the total gross annual expenditure for the year did not exceed £25,000.

**05.20.14 Councillor Reports**

All reports to be emailed

**05.20.15 Correspondence**

To discuss any circulated matters

**05.20.16 Planning Applications**

To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. *Please note that any applications received following the issue of this agenda will be considered*

**05.20.17 Village sign**

To resolve if the Parish Council wish to take ownership of the design and installation of a village sign.

**05.20.18 Parish Council Members Responsibilities and Representation on Outside Bodies  
*Selling Village Hall, Selling School, Perry Wood, Highways, PROW, Kent Association of Local Councils, Mid Kent Downs, Selling Church Buildings Trust***

**05.20.19 Appointment of Internal Auditor for 2020/21**

Resolve who will be invited to be the Internal Auditor for the Audit 2020/21

**05.20.19 Clerk's salary and hours of employment**

**05.20.20 Items to be placed on the next Agenda**

T.B.A. Any other Items to be considered, should be emailed to:  
[Clerk@sellingparishcouncil.gov.uk](mailto:Clerk@sellingparishcouncil.gov.uk) by Tuesday 9<sup>th</sup> June, 2020

**05.20.21 To confirm the date of the next meeting is 18<sup>th</sup> June 2020**

**Supporting docs:**

Grant request for maintenance of the Churchyard

Appeal for Marie Curie Nurses

List of payments and balances

Wendy Gregory – 12.05.20