

NOTICE

SELLING PARISH COUNCIL

An Ordinary Meeting of the Parish Council will be held in

The Village Hall, Selling on Thursday 11 July 2019 at 7pm

All members of the council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out in the agenda.

Members of the public and press are invited to attend the meeting.

Under the Openness of Local Government Bodies Regulations 2014, attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution.

At the Chair's discretion, before the start of the meeting there will be an open forum session for residents of no more than 10 minutes duration.

AGENDA

- 1. Welcome and apologies for absence**
- 2. Declarations of interests and dispensations**

To record declarations of pecuniary or non-pecuniary interests in matters to be considered below, in accordance with the 2011 Localism Act and Code of Conduct 2012. Members declaring interests should identify the agenda item and type of interest being declared.

- 3. Confirmation of the Minutes**

The Chairman to move that the minutes of the following meetings be taken as read, confirmed and signed:-

- * Minutes of the ordinary council meeting held on Wednesday 5 June 2019
- * Minutes for the extraordinary meeting held on Thursday 13 June 2019

- 4. Updates**

Matters of interest arising (for information only) to include Owens Court Farm planning application 19/500768/Full; defibrillator training; Selling Bee Friendly grant

- 5. Councillor and Clerk vacancies**

- To address the two ordinary vacancies due to the uncontested election
- To address the casual vacancy due to the resignation of Cllr Martin Webb

- c) To address the vacancy that has arisen for a Clerk/RFO

6. Financial matters

- a) To approve the bank reconciliation

- b) To approve the following payments:-

i)	Lighting	TBA	Paid by Direct Debit
ii)	McCabe Ford Williams	£352.80	Annual Payroll costs
iii)	KALC invoice	£144.00	2 x Dynamic Councillor Course
iv)	KALC invoice	TBA	Annual Subscription
v)	KALC invoice	£72.00	1 x Councillors' Conference
vi)	Clr Saunders	TBA	Acting RFO expenses

- c) To agree any payments to be made at the next meeting.

7. Annual Audit

To update the council about the annual audit for 2018-2019

8. Planning - view applications at <http://pa.midkent.gov.uk/online-applications>

- a) 19/503065/FULL Westfield Farm, Selling
- b) Public Footpath diversion, Shepherds Hill, Selling ZR408 (Part)
- c) Change of Use (play area) Land at Neames Forstal and S106 status
- d) 19/503082/FULL Grove Cottage, Grove Road, Selling ME13 9RW

9. Highways - to agree the date and time of a public meeting about highways issues (September/October)

10. Lighting - to address the present situation regarding lighting in Selling Court and Neames Forstal

11. Councillor Reports (for information only)

Selling School, Perry Wood, Church Buildings Trust, KALC SAC/outside bodies, PROW, consultation documents and Mid-Kent Downs

To appoint a Village Hall Management Committee representative.

To invite reports from the Ward/County councillors, if in attendance.

12. Correspondence - to note the following:

- a) ACRE Kent information on the new Swale Community Led Housing project
- b) KCC - new charges for non-household waste at Kent's Recycling Centres.
- c) Changes to be made to the 666 Bus Route from Faversham to Ashford
- d) ACRE Rural Kent Coffee and Information Project
- e) Swale Borough Council Monitoring Officer: complaints
- f) Offensive correspondence from a resident

13. Items to be placed on the next Agenda

- a) ANNUAL REVIEW OF POLICIES - for the council to agree and publish a full list of Policies for the year ahead to include Standing Orders, Financial Regulations, FOI, New Model Publication Scheme, Data Protection, Complaints Procedure, Risk Assessment, Media Policy, Grant Application Form, Privacy Policies, Community & Engagement, Grant Application procedure, Correspondence policy, plus Terms of Reference for maintaining, uploading and monitoring the SPC website and SPC facebook page, and the rules for users of the facebook page. The council may decide to hold an extraordinary meeting to address Review of Policies as a single item.
- b) Future projects to be considered: Village Resilience Plan, Parish Survey
- c) The state of two SPC-owned village notice boards
- d) Play area
- e) Low cost housing - Monica Close

14 To confirm the date of the next meeting - Thursday 16 August 2019, at 7pm, in the Village Hall.

Signed.....Amanda Saunders.....Date5 July 2019.....

Cllr Amanda Saunders (Acting Clerk) Bailiff's Cottage, Highbens Hill, Selling ME13 9QZ