

SELLING PARISH COUNCIL

NOTICE

AN ORDINARY MEETING OF THE PARISH COUNCIL WILL BE HELD AT SELLING VILLAGE HALL ON WEDNESDAY 5 JUNE 2019 STARTING AT 8pm

Members of the public and press are invited to attend.

Under the Openness of Local Government Bodies Regulations 2014, attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution. At the discretion of the Chairman the meeting may be closed and then opened to residents for questions. Any items for full discussion will be placed on next month's agenda.

AGENDA

1. **Welcome and apologies for absence**
2. **Declarations of interests and dispensations:** to record declarations of pecuniary or non-pecuniary interests in matters to be considered below, in accordance with the 2011 Localism Act and Code of Conduct 2012. Members declaring interests should identify the agenda item and type of interest being declared.
3. **Minutes** - to approve and sign the minutes of the meeting held on 15 May 2019
4. **Matters to be updated** (for information only) Website, council office equipment, Highways meeting, Big Lunch event.
5. **Councillor Code of Conduct and Nolan Rules** - councillors agree to observe the Code of Conduct and the Nolan Rules

www.gov.uk/government/publications/the-7-principles-of-public-life
6. **New Clerk** - to agree provision to appoint a new locum /full-time Clerk
7. **Return of council property** - to receive and audit all Selling Parish Council property, archives, equipment, documents and assets from former Clerk/Locum Clerk and former councillors
8. **Financial matters**
 - a) To acknowledge receipt of VAT reclaim of £1,152.39 for financial year 2018-2019
 - b) To note the financial statement and bank reconciliation as of 5 June 2019, plus payments sheet as at 5 June 2019, and account details, subject to any subsequent changes necessitated after receipt and examination of all documents etc mentioned in Agenda item 7.

- c) To approve the following payments
- | | | | |
|------|-----------------|---------------|-------------------------|
| i) | SSE Energy | approx £24.00 | Street lights June DD |
| ii) | ICT Web builder | £325.00 | Deposit = 50% of total |
| iii) | SPCC Treasurer | £85.00 | Printing SPC Newsletter |
- d) To consider any invoices/payment claims preferably with supporting documentation that will require payment at the next council meeting on 11 July 2019, to include:
- i) Mrs Glenda Smart £44.40 Travel and hours
 - ii) Member Training - 3 x £72 payable to KALC for Cllrs Henderson and Hobson on the Dynamic Councillor Training and Cllr Saunders on the Communications Course
 - iii) HMRC payroll costs for employment of former Locum Clerk and former Clerk
 - iv) Hire of cricket pavilion and grounds for Big Lunch event
 - v) Expenses for postage etc incurred by the Interim RFO

9. **SPC Website - change of domain name** - to change website domain name and associated email addresses in line with government recommendations

10. **KALC Swale Area Committee AGM** - to support applications by SPC representatives wishing to be elected onto the KALC SAC committee

11. To receive reports from councillors with responsibility for: Perry Wood, Mid Kent Downs, Village Hall, PROW, Consultation Documents, KALC SAC/outside bodies, Selling Church Buildings Trust

12. Reports from Borough and County Councillors (if present)

13. Correspondence/publications (for information only)

14. To approve a new calendar of ordinary council meetings.

15. Date of next meeting - 7pm on Thursday 11 July 2019

Residents' forum for 15 minutes, if time allows

Signed:-.....Date:-.....

Interim Clerk, Amanda Saunders, Bailiff's Cottage, Hogbens Hill, Selling ME13 9QZ