

# SELLING PARISH COUNCIL

**NOTICE OF THE ORDINARY PARISH COUNCIL MEETING, THAT WILL BE HELD ON THURSDAY 20<sup>th</sup> January 2022 at 19:00 at Selling Village Hall.** All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out in the agenda. **PLEASE NOTE THAT FACE COVERINGS MUST BE WORN INSIDE THE HALL. Tables and door handles will be disinfected prior to the meeting.**

**Members of the public and press are invited to attend the meeting.** *Under the Openness of Local Government Bodies Regulations 2014, attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution.*

## AGENDA

- 01.22.01 Welcome and apologies for absence**  
To receive and approve apologies and reasons for absence
- 01.22.02 Declarations of Interests and Dispensations**  
To hear declarations of interest relating to items in this agenda
- 01.22.03 Items to be taken in private session**  
To determine which items, if any, of the agenda should be taken with the public excluded. Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting
- 01.22.04 Confirmation of the Minutes of the Ordinary Parish Council Meeting**  
To approve the Minutes of the Ordinary Parish Council meeting held on 16<sup>th</sup> December 2021.
- 01.22.05 Clerk's Report**  
To receive a report from the Parish Clerk outlining actions taken following the December meeting.
- 01.22.06 Open Forum**  
To invite reports from the Ward/County Councillors, if in attendance. To ask the public if they wish to speak on any matter. Members of the public will be given up to 10 minutes to talk to the councillors, the item may be added to the agenda for the next meeting if members of the council agree. Subject to Standing Order 3(e)
- 01.22.07 Financial matters**
- a) Bank Account Balances and Reconciliation**  
To approve the bank account balances and reconciliation
  - b) Accounts for Payment**  
To resolve to pay the following:
    - i) Clerks salary £597.13 by BACS and expenses for December '21 £57.75
    - ii) 3 x KALC training courses @ £35 each plus VAT £126.00

iii) Vision ICT hosted email account £21.60

**c) Compare 2021-22 budget to actual spend**

To receive details of the spend against budget figures

**01.22.08 Planning Applications**

To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. *Please note that any applications received following the issue of this agenda will be considered*

**01.22.09 A scheme of delegation under LGA1972 s101 of council decisions to the Proper Officer (Clerk)**

To consider recent advice from KALC for all Parish Councils to approve a scheme of delegation to the Proper Officer (Clerk) acting in consultation with the Chairman and the Vice-Chairman to transact the normal business of the council including authorisation for expenditure up to £2,000 per item to fulfil its responsibilities to its residents and enable the Council to meet less often to consider strategic issues. The Clerk and nominated Councillors to handle the routine executive items. The scheme of delegation would end automatically once face-to-face meetings were allowed without any restrictions.

**01.22.10 Defibrillators**

To receive an update on the installation of the third defibrillator and resolve any further actions necessary

**01.22.11 Matters concerning the Highways Improvement Plan**

- i) To receive an update on flooded roads
- ii) To approve the draft consultation in the form of a survey in preparation for the Traffic Regulation Order and Community Speedwatch Scheme.

**01.22.12 Matters concerning street lighting**

To receive an update on the current situation and to resolve next steps

**01.22.13 To commemorate the Queen's Platinum Jubilee**

To resolve an item to purchase for the village hall and community to commemorate the Queen's Platinum Jubilee and receive other ideas.

**01.22.14 Application of change of status of the 'permissive footpath' north of Selling Station**

To resolve whether to pursue an application to make the 'permissive right of way' north of Selling Station to be added as a public right of way under the rule of 'paths based on twenty years' use'

**01.22.15 Matters raised for information purposes only from portfolio holders and adopted-schemes.** Any matters raised to be advised by a written report circulated prior to the meeting or as a verbal report.

- i) Highways
- ii) Law and Order

- iii) **Perry Wood**
- iv) **Public Rights of Way**
- v) **Mid-Kent Downs**
- vi) **Village Hall Committee**
- vii) **KALC/SAC**
- viii) **Church Building Trust**
- ix) **Selling School**

**01.22.16 Correspondence**  
To discuss any circulated matters

**01.22.17 Items to be placed on the next Agenda**  
T.B.A. Any other Items to be considered, should be emailed to:  
clerk@sellingparishcouncil.gov.uk no later than Tuesday, 8<sup>th</sup> February, 2022

**12.21.18 The date of the next meeting to be advised.**

**Supporting docs:**

Draft Minutes of the December Meetings  
Bank account balances and reconciliation  
Actual spend compared to budget figures  
Invoice for Clerk's salary and expenses for December 21  
Invoices from KALC x 3  
Invoice from VisionICT  
Proposed survey for the traffic and speedwatch consultation  
Streetlight documents

Wendy Gregory – 12.01.22