

# SELLING PARISH COUNCIL

**NOTICE OF THE ORDINARY PARISH COUNCIL MEETING, THAT WILL BE HELD ON THURSDAY 16 March, 2023 at 19:00 at Selling Village Hall.** All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out in the agenda

**Members of the public and press are invited to attend the meeting.** *Under the Openness of Local Government Bodies Regulations 2014, attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution*

## AGENDA

- 03.23.01 Welcome and apologies for absence**  
To receive and approve apologies and the reasons for absence
- 03.23.02 Declarations of Interests and Dispensations**  
To hear declarations of interest relating to items in this agenda
- 03.23.03 Items to be taken in private session**  
To determine which items, if any, of the agenda should be taken with the public excluded *Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting*
- 03.23.04 Confirmation of the Minutes of the last Parish Council meeting**  
To approve the Minutes of the Ordinary Parish Council meeting held on 16<sup>th</sup> February, 2023 and to approve the Minutes of the Extraordinary Parish Council meeting held on 23<sup>rd</sup> February, 2023
- 03.23.05 Clerk's Report**  
To receive a report from the Clerk outlining actions taken following the last meetings
- 03.23.06 Open Forum**  
To invite reports from the Ward/County Councillors, if in attendance. To ask the public if they wish to speak on any matter. *Members of the public will be given up to 10 minutes to talk to the councillors, the item may be added to the agenda for the next meeting if members of the council agree subject to Standing Order 3(e)*
- 03.23.07 Financial matters**
- a) **Bank Account Balances and Reconciliation**
    - i) To approve and sign the bank account balances and reconciliations for February, 2023
  - b) **Accounts for Payment**
    - i) Clerk's part salary and expenses for February '23 £79.33

- ii) Selling Village Hall £296.00
- iii) ICO – Data Protection - £40.00
- iv) NALC Standards Matter - £90.55 incl. VAT
- v) Imperative Training Ltd - £112.14
- vi) Cllr Saunders’ travel expenses - £62.70
- vii) Lexis Nexis - £131.99

**c) Accounts for Payment for information only**

- i) Clerk’s salary £635.70 by Standing Order 12-02-23
- ii) SSE Southern Electric £55.29 by Direct Debit 21-02-23

**03.23.08 Planning Applications**

To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. *Please note that any applications received following the issue of this agenda will be considered*

**23/500666/FULL Ivy Cottage, Willow Tree Walk, Clockhouse Lane, ME13 9FR.**

Erection of a two-storey front and side extension together with roof alterations including gable additions and the addition of a timber post porch. Erection of a detached 1.5 storey garage for two car spaces and store

**23/500667/FULL 5 Peacock Place, Hogben’s Hill ME13 9RB** Garage conversion into a habitable space (Resubmission of 22/504648/FULL)

**03.23.09 Village sign**

To receive an update and resolve next steps

**03.23.10 Annual Parish Meeting**

To receive suggestions for a speaker and subjects from residents. To invite guest speakers and agree the format of the meeting

**03.23.11 The King’s Coronation**

To receive an update and proposed wording for the invitation to attend the showcasing event and to resolve any further actions

**03.23.12 Conservation Area Review**

To resolve any further information to assist with the Selling and Shepherd’s Hill Conservation Area

**03.23.13 Maintenance of the wooden benches**

To resolve to approve the quotation received for the maintenance work recommended for the two benches owned by the parish council

**03.23.14 Matters concerning Highways and or the Highways Improvement Plan**

- i) To receive an update on flooded roads
- ii) To receive an update on the Community Speedwatch Scheme
- ii) To resolve any further action following the resident’s complaint concerning cars parked outside of Selling school
- iii) To hear of any other matter concerning highways

- 03.23.15 Matters raised for information purposes only from portfolio holders and adopted-schemes.** Any matters raised to be advised by a written report, circulated prior to the meeting or as a verbal report
- i) Law and Order
  - ii) Perry Wood
  - iii) Public Rights of Way
  - iv) Mid-Kent Downs
  - v) Village Hall Committee
  - vi) KALC/SAC
  - vii) Church Building Trust
  - viii) Selling School
- 03.23.16 Correspondence**  
To discuss any circulated matters
- 03.23.17 Data breach**  
To hear what action Selling Parish Council has taken regarding a data breach that took place on 9 February 2023 and was reported to the council under item 02.23.07 (vi) Accounts for Payment at its ordinary meeting held on 16 February 2023
- 03.23.18 Items to be placed on the next Agenda**  
Any items to be emailed to: [clerk@sellingparishcouncil.gov.uk](mailto:clerk@sellingparishcouncil.gov.uk) no later than Tuesday, 11<sup>th</sup> April, 2023
- 03.23.19 The date of the next Ordinary Parish Council meeting will be Thursday, 20 April 2023**

Wendy Gregory – 09-03-23

**Supporting docs:**

Draft Minutes of the February 2023 meetings  
Bank reconciliation for February, 2023  
Clerk's salary and expenses for February 2023  
SSE Southern Electric invoice  
Selling Village Hall Invoice  
ICO invoice  
NALC invoice  
Cllr Saunders expenses  
Conservation Area Maps and Appraisal  
Imperative Training invoice  
Lexis Nexis invoice  
Draft invitation to the showcasing event