

SELLING PARISH COUNCIL

NOTICE OF THE ORDINARY PARISH COUNCIL MEETING, THAT WILL BE HELD ON THURSDAY 20 October 2022 at 19:00 at Selling Village Hall. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out in the agenda

Members of the public and press are invited to attend the meeting. *Under the Openness of Local Government Bodies Regulations 2014, attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution*

AGENDA

- 10.22.01 Welcome and apologies for absence**
To receive and approve apologies and the reasons for absence
- 10.22.02 Declarations of Interests and Dispensations**
To hear declarations of interest relating to items in this agenda
- 10.22.03 Items to be taken in private session**
To determine which items, if any, of the agenda should be taken with the public excluded *Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting*
- 10.22.04 Confirmation of the Minutes of the last Parish Council meeting**
To approve the Minutes of the Ordinary Parish Council meeting held on 18th August, 2022
- 10.22.05 Clerk's Report**
To receive a report from the Clerk outlining actions taken following the last meeting
- 10.22.06 Open Forum**
To invite reports from the Ward/County Councillors, if in attendance. To ask the public if they wish to speak on any matter. *Members of the public will be given up to 10 minutes to talk to the councillors, the item may be added to the agenda for the next meeting if members of the council agree subject to Standing Order 3(e)*
- 10.22.07 Matters resolved under the scheme of delegation under LGA72s101**
The Ordinary Parish Council meeting scheduled for September was cancelled as a mark of respect following the death of Queen Elizabeth II.
- 10.22.08 Financial matters included under the scheme of temporary delegation**
Website changes for 'Operation London Bridge' £35.00 plus VAT
- 10.22.09 Financial matters**

a) Bank Account Balances and Reconciliation

- i) To approve and sign the bank account balances and reconciliations for August, 2022
- ii) To approve and sign the bank account balances and reconciliations for September, 2022

b) Accounts for Payment

- i) Clerk's expenses for August, 22 £37.90
- ii) Selling Village Hall for Apr, May, June Hire for OPO £180.00
- iii) VisionICT £42.00
- iv) Clerk's expenses for September, 22 £26.80

c) Accounts for Payment for information only

- i) Clerk's salary £635.70 by Standing Order 12-08-22
- ii) SSE Southern Electric £58.88 by Direct Debit 19-08-22
- iii) Clerk's salary £635.70 by Standing Order 12-09-22
- iv) SSE Southern Electric £58.88 by Direct Debit 21-09-22

d) Price increase and contract from DM Payroll Services

To accept the price increase and resolve whether to sign the contract

e) Remembrance Sunday

- i) To resolve the donation for the poppy wreath and who will lay the wreath on behalf of the Parish Council

f) Actual spend compared to budget report

To receive the 'actual spend compared to budget' report

10.22.10 Planning Applications

To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. *Please note that any applications received following the issue of this agenda will be considered*

22/504067/AGRREQ Prior notification for the erection of an agricultural barn. For its prior approval to: - Siting, design and external appearance at Watersfield, Shepherds Hill, ME13 9RS

22/504648/FULL 5 Peacock Place Highbens Hill Selling Kent ME13 9RB Garage conversion to a habitable space

10.22.11 Training policy

To review and adopt a training policy

10.22.12 Defibrillator

- i) To resolve a response to a request to donate or move a defibrillator**
- ii) To resolve whether to hold an event in support of 'Restart a Heart Day'**
Restart a Heart Day (16th October) is a global initiative developed by the European Resuscitation Council, launched in 2013 to raise awareness about cardiac arrest and help people to learn **CPR**, giving them life-saving skills and the

confidence to use them.

- 10.22.13 Village sign**
To receive an update on the village sign
- 10.22.14 Rural England Prosperity Fund Survey**
To resolve a response to the survey
- 10.22.15 Community Emergency Plan Template**
To resolve a response to the Community Emergency Plan Template
- 10.22.16 Matters concerning Highways and or the Highways Improvement Plan**
i) To receive an update on flooded roads
ii) To receive an update on the Traffic Regulation Order
ii) To receive an update on the Community Speedwatch Scheme
iii) To receive an update on the advertising vehicles on the bridge over the M2
iv) To receive an update on the problems caused by some parked vehicles
- 10.22.17 Matters raised for information purposes only from portfolio holders and adopted-schemes.** Any matters raised to be advised by a written report, circulated prior to the meeting or as a verbal report
- i) **Highways**
 - ii) **Law and Order**
 - iii) **Perry Wood**
 - iv) **Public Rights of Way**
 - v) **Mid-Kent Downs**
 - vi) **Village Hall Committee**
 - vii) **KALC/SAC**
 - viii) **Church Building Trust**
 - ix) **Selling School**
- 10.22.18 Correspondence**
To discuss any circulated matters
- 10.22.19 Items to be placed on the next Agenda**
Any items to be emailed to: clerk@sellingparishcouncil.gov.uk no later than Tuesday, 8th November, 2022
- 10.22.20 The date of the next Ordinary Parish Council meeting will be Thursday, 17 November, 2022**

Wendy Gregory – 15.10.22

Supporting docs:

Draft Minutes of the August 2022 meeting
Bank reconciliation for August, 2022
Bank reconciliation for September, 2022
Clerk's expenses for August '22
Clerk's expenses for September '22
SSE Southern Electric invoices
Invoice from Selling Village Hall for OPO
Invoice from VisionICT
Proposed Training Policy
'Actual spend compared to budget' report
Rural England Prosperity Fund Survey
Community Emergency Plan Template
Contract from DM Payroll Services