

SELLING PARISH COUNCIL

NOTICE OF THE ORDINARY PARISH COUNCIL MEETING, THAT WILL BE HELD ON THURSDAY 14 July 2022 at 19:00 at Selling Village Hall. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out in the agenda

Members of the public and press are invited to attend the meeting. *Under the Openness of Local Government Bodies Regulations 2014, attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution*

AGENDA

- 07.22.01 Welcome and apologies for absence**
To receive and approve apologies and the reasons for absence
- 07.22.02 Declarations of Interests and Dispensations**
To hear declarations of interest relating to items in this agenda
- 07.22.03 Items to be taken in private session**
To determine which items, if any, of the agenda should be taken with the public excluded
Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting
- 07.22.04 Confirmation of the Minutes of the last Ordinary Parish Council meeting**
To approve the Minutes of the Ordinary Parish Council meeting held on 16th June, 2022
- 07.22.05 Clerk's Report**
To receive a report from the Clerk outlining actions taken following the last meeting
- 07.22.06 Open Forum**
To invite reports from the Ward/County Councillors, if in attendance. To ask the public if they wish to speak on any matter. *Members of the public will be given up to 10 minutes to talk to the councillors, the item may be added to the agenda for the next meeting if members of the council agree subject to Standing Order 3(e)*
- 07.22.07 Financial matters**
- a) Bank Account Balances and Reconciliation**
 - i) To approve and sign the bank account balances and reconciliations for June, 2022
 - b) Accounts for Payment**
 - i) Clerk's part salary and expenses for June, 22 £72.22
 - ii) NALC registration fee for Local Council Awards Scheme £60 incl VAT
 - iii) KCC fee for the design of the 30MPH scheme £300
 - iv) David J Buckett, internal audit £330.40
 - v) KALC Councillor's Conference £60 incl VAT
 - vi) SLCC Membership for the Clerk 50% of invoice £120.50
 - c) Accounts for Payment for information only**
 - i) Clerk's salary £597.13 by Standing Order 25/6/22
 - ii) SSE Southern Electric £55.29 by Direct Debit 23/6/22

- d) **Standing Order in favour of the Clerk**
To sign a letter to change the amount paid to the Clerk following the pay increases and to revise the date for payment to be made to the 12th of the month, in line with the Clerk's contract, as recommended by the Internal Auditor
- e) **Budget report**
To receive the budget report showing actual spend compared to the budget
- f) **Internal Auditor's Report**
To receive and resolve to publish the Internal Auditor's Report
- g) **The appointment of the Internal Auditor for 2022-23**
To resolve the appointment of an Internal Auditor for 2022-23
- h) **Application for a Community Grant for grass cutting in the churchyard**
To resolve the application for a grant towards the cost of grass cutting in the churchyard

07.22.08

Planning Applications

To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. *Please note that any applications received following the issue of this agenda will be considered*

Boughton and Dunkirk Neighbourhood Plan

22/502460/FULL 14 Selling Court Erection of a first-floor side extension with 4 roof lights, a single storey rear extension including enlargement of rear dormer, insertion of roof lantern to garden room and changes to the arrangement of the windows

22/502545/FULL Neames Forstal Partial demolition of attached outbuilding and erection of a rear single storey extension

07.22.09

Local Council Awards Scheme

To receive an update on the application of the Local Council Awards Scheme

07.22.10

Parish Council Action Plan

To review the latest status of the Parish Council Action Plan

07.22.11

Village sign

To receive an update on the village sign

07.22.12

Training

To consider a request to pay 50% contribution to the cost of the Finance Summit for the Clerk at a cost of £22.50 plus VAT

07.22.13

Matters concerning Highways and or the Highways Improvement Plan

- i) To receive an update on flooded roads.
- ii) To receive an update on the Traffic Regulation Order
- ii) To receive an update on the Community Speedwatch Scheme
- iii) To receive an update on the advertising vehicles on the bridge over the M2
- iv) To hear of the problems caused by some parked vehicles
- v) To hear of the problems caused by dirty or obscured signage in the village

07.22.14 **Matters raised for information purposes only from portfolio holders and adopted-schemes.** Any matters raised to be advised by a written report circulated prior to the meeting or as a verbal report

- i) **Highways**
- ii) **Law and Order**
- iii) **Perry Wood**
- iv) **Public Rights of Way**
- v) **Mid-Kent Downs**
- vi) **Village Hall Committee**
- vii) **KALC/SAC**
- viii) **Church Building Trust**
- ix) **Selling School**

07.22.15 **Correspondence**
To discuss any circulated matters

07.22.16 **Items to be placed on the next Agenda**
Any items to be emailed to: clerk@sellingparishcouncil.gov.uk no later than Tuesday, 9th August, 2022

07.22.17 **The date of the next Ordinary Parish Council meeting will be Thursday, 18st August, 2022**

Wendy Gregory – 07.07.22

Supporting docs:

Draft Minutes of the June2022 meeting
Bank reconciliation for June, 2022
Clerk's salary and expenses for June 22
NALC registration fee for Local Council Awards Scheme
KCC fee for the design of the 30MPH scheme £300
David J Buckett, internal audit £330.40
KALC Councillor's Conference
SLCC Membership for the Clerk
Proposed letter to NatWest changing the amount and the date of payment
Budget report
Internal Auditor's report
Response from the request for quotations from Internal Auditors
Community Grant application for grass cutting
Boughton and Dunkirk Neighbourhood Plan
Parish Council Action Plan
Agenda for the Finance Summit