

SELLING PARISH COUNCIL

NOTICE OF THE ORDINARY PARISH COUNCIL MEETING, THAT WILL BE HELD ON THURSDAY 16 JUNE 2022 at 19:00 at Selling Village Hall. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out in the agenda.

Members of the public and press are invited to attend the meeting. *Under the Openness of Local Government Bodies Regulations 2014, attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution.*

AGENDA

- 06.22.01 Welcome and apologies for absence**
To receive and approve apologies and reasons for absence.
- 06.22.02 Declarations of Interests and Dispensations**
To hear declarations of interest relating to items in this agenda.
- 06.22.03 Items to be taken in private session**
To determine which items, if any, of the agenda should be taken with the public excluded. *Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.*
- 06.22.04 Confirmation of the Minutes of the Annual Meeting of the Parish Council**
To approve the Minutes of the Annual Meeting of the Parish Council held on 19th May, 2022.
- 06.22.05 Clerk's Report**
To receive a report from the Clerk outlining actions taken following the last meeting.
- 06.22.06 Open Forum**
To invite reports from the Ward/County Councillors, if in attendance. To ask the public if they wish to speak on any matter. *Members of the public will be given up to 10 minutes to talk to the councillors, the item may be added to the agenda for the next meeting if members of the council agree subject to Standing Order 3(e).*
- 06.22.07 Financial matters**
- a) Bank Account Balances and Reconciliation**
 - i) To approve and sign the bank account balances and reconciliations for May, 2022.
 - b) Accounts for Payment**
 - i) Clerk's part salary and expenses for May, 22 £104.63
 - ii) Andrew Bowles for Annual Parish Meeting refreshments £53.12
 - iii) Vison ICT 6 x email accounts plus website support and hosting £355.36
 - iv) SSE Southern Electric £72.06 paid by Direct Debit
 - c) Incremental pay increase for The Clerk**
To receive notification of the incremental salary increase from scale SC22 to SC23 in line with the clerk's contract of employment on the successful completion of the CiLCA qualification.

- 06.22.08 Planning Applications**
To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. *Please note that any applications received following the issue of this agenda will be considered.*
22/502650/FULL Laburnum Cottage, Hogben's Hill. Garage conversion into a garden store.
- 06.22.09 Local Council Awards Scheme**
To resolve whether to apply for the Local Council's Foundation Award
- 06.22.10 Parish Council Action Plan**
To resolve to review and adopt the proposed action plan
- 06.22.11 Internal Controls Policy**
To review and resolve to adopt the Internal Controls Policy
- 06.22.12 Parish Councillor Drop-in Surgery**
To consider holding parish councillor drop-in surgeries and resolve who would like to be involved.
- 06.22.13 Village sign**
To receive an update on the village sign.
- 06.22.14 Village Hall**
To resolve whether to pursue the proposal sent to councillors for building a new village hall
- 06.22.15 Matters concerning Highways and or the Highways Improvement Plan**
i) To receive an update on flooded roads.
ii) To receive an update on the Traffic Regulation Order
ii) To receive an update on the Community Speedwatch Scheme
iii) To receive an update on the advertising vehicles on the bridge over the M2
- 06.22.16 Matters raised for information purposes only from portfolio holders and adopted-schemes.** Any matters raised to be advised by a written report circulated prior to the meeting or as a verbal report.
- i) **Highways**
 - ii) **Law and Order**
 - iii) **Perry Wood**
 - iv) **Public Rights of Way**
 - v) **Mid-Kent Downs**
 - vi) **Village Hall Committee**
 - vii) **KALC/SAC**
 - viii) **Church Building Trust**
 - ix) **Selling School**
- 06.22.17 Correspondence**
To discuss any circulated matters.
- 06.22.18 Items to be placed on the next Agenda**

Any items to be emailed to: clerk@sellingparishcouncil.gov.uk no later than Tuesday, 12th July, 2022.

06.22.19 The date of the next Ordinary Parish Council meeting will be Thursday, 21st July, 2022

Wendy Gregory – 09.06.22

Supporting docs:

Draft Minutes of the May 2022 meeting
Bank reconciliation for May, 2022
Clerk's salary and expenses for May 22
Cllr Bowles expenses
Invoice VisionICT
SSE Electric
SLC pay scale rate and annual salary details
Local Council Awards Scheme
Action plan for 2022-23
Internal controls policy
Proposal for a new village hall