

# SELLING PARISH COUNCIL

**NOTICE OF THE ORDINARY PARISH COUNCIL MEETING, THAT WILL BE HELD ON THURSDAY 17<sup>th</sup> March 2022 at 19:00 at Selling Village Hall.** All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out in the agenda.

**Members of the public and press are invited to attend the meeting.** *Under the Openness of Local Government Bodies Regulations 2014, attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution.*

## AGENDA

- 03.22.01 Welcome and apologies for absence**  
To receive and approve apologies and reasons for absence
- 03.22.02 Declarations of Interests and Dispensations**  
To hear declarations of interest relating to items in this agenda
- 03.22.03 Items to be taken in private session**  
To determine which items, if any, of the agenda should be taken with the public excluded. Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting
- 03.22.04 Confirmation of the Minutes of the Ordinary Parish Council Meeting**  
To approve the Minutes of the Ordinary Parish Council meeting held on 17<sup>th</sup> February 2022.
- 03.22.05 Clerk's Report**  
To receive a report from the Parish Clerk outlining actions taken following the February meeting.
- 03.22.06 Open Forum**  
To invite reports from the Ward/County Councillors, if in attendance. To ask the public if they wish to speak on any matter. Members of the public will be given up to 10 minutes to talk to the councillors, the item may be added to the agenda for the next meeting if members of the council agree subject to Standing Order 3(e).
- 03.22.07 Financial matters**
- a) Bank Account Balances and Reconciliation**  
The bank account balances and reconciliation will be emailed to councillors and carried forward to the April meeting for signing.
  - b) Accounts for Payment**  
To resolve to pay the following:
    - i) Clerks salary £597.13 by BACS and expenses for February '22 £102.10
    - ii) Selling Village Hall (Outreach PO) £150.00

iii) ICO (Data Protection Fee) £40.00

**c) To resolve a pay increase for the Clerk in line with the Local Government Pay Review**

The pay award from 1<sup>st</sup> April 2021 to 31<sup>st</sup> March 2022 has been agreed by both the GMB and UNISON. The offer is for a 1.75% increase. Based on the clerk's salary this is an increase of 24p an hour, multiplied by 10 hours per week, multiplied by 52 weeks covering the last 12 months, is £124.80 as a one-off payment and ongoing will be an additional £2.40 per week.

**d) A Community Grant application**

To review and decide whether to approve an application for funds to commemorate the Jubilee from the Village Hall Committee.

**03.22.08 Planning Applications**

To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. *Please note that any applications received following the issue of this agenda will be considered.*

**The Winterbourne fields scheme** requested by Cllr Saunders

**03.22.09 Matters concerning Highways and or the Highways Improvement Plan**

- i) To receive an update on flooded roads
- ii) To receive an update on the Traffic Regulation Order and Community Speedwatch Scheme.
- iii) To resolve whether to pursue a request for the parish council to be consulted on road closures in Selling.

**02.22.10 To commemorate the Queen's Platinum Jubilee**

To receive an update about the seed packs to be distributed to all households in the parish and to review any other ideas to commemorate this occasion.

**03.22.11 Defibrillators**

- i) To receive an update on the installation of the defibrillator at The Sondes
- ii) To resolve to adopt the defibrillator policy and maintenance procedures as outlined in Cllr Hobson's supporting paper.
- iii) To resolve a formal legal and binding contract that lays down all the requirements the parish council would need to establish, agree upon and publish regarding the matter of responsibility for the maintenance and management of the defibrillators.

**03.22.12 Matters raised for information purposes only from portfolio holders and adopted-schemes.** Any matters raised to be advised by a written report circulated prior to the meeting or as a verbal report.

- i) **Highways**
- ii) **Law and Order**
- iii) **Perry Wood**

- iv) **Public Rights of Way**
- v) **Mid-Kent Downs**
- vi) **Village Hall Committee**
- vii) **KALC/SAC**
- viii) **Church Building Trust**
- ix) **Selling School**

**03.22.13 Correspondence**

To discuss any circulated matters.

**03.22.14 Items to be placed on the next Agenda**

Clerk's annual salary review, content and format of the Annual Parish Meeting. Any other Items to be considered, should be emailed to:  
clerk@sellingparishcouncil.gov.uk no later than Tuesday, 12<sup>th</sup> April, 2022.

**03.22.15 The date of the next meeting will be 21<sup>st</sup> April, 2022.**

**Supporting docs:**

Draft Minutes of the February Meeting

Invoice for Clerk's salary and expenses for February 22

Invoice from the Village Hall Committee for the Outreach Post Office

Notification from ICO

Wendy Gregory – 09.03.22