

SELLING PARISH COUNCIL

NOTICE OF THE ANNUAL PARISH COUNCIL MEETING, THAT WILL BE HELD ON THURSDAY 20 May 2021 AT 19:00 at Selling Village Hall. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out in the agenda. A risk assessment has been undertaken by members of the Village Hall Committee and on arrival, please adhere to the one-way system, arrows on the floor will guide you. Door handles, seats and tables will be sanitised, doors and windows will be left open, seating will be 2 metres apart, facemasks are to be worn until seated. Please note that no paper copies of the minutes or the agenda will be available.

Members of the public and press are invited to attend the meeting and must adhere to the one-way system, social distancing and the wearing of face masks until seated. *Under the Openness of Local Government Bodies Regulations 2014, attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution.*

AGENDA

- 05.21.01 Election of the Chairman and Vice-Chairman**
- 05.21.02 Welcome and apologies for absence**
To receive and approve apologies and reasons for absence
- 05.21.03 Declarations of Interests and Dispensations**
To hear declarations of interest relating to items in this agenda
- 05.21.04 Items to be taken in private session**
To determine which items, if any, of the agenda should be taken with the public excluded. Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting
- 05.21.05 Confirmation of the Minutes of the Ordinary and Extraordinary Meetings**
To approve the minutes of the Ordinary Parish Council meeting held on 22nd April 2021. To approve the minutes of the Extraordinary Parish Council meeting on the 28th April 2021.
- 05.21.06 Clerk's Report**
To receive a report from the Parish Clerk outlining actions taken following the April meetings.
- 05.21.07 Open Forum**
To invite reports from the Ward/County Councillors, if in attendance
To ask the public if they wish to speak on any matter. Members of the public will be given up to 15 minutes to talk to the councillors, the item may be added to the agenda for the next meeting if members of the council agree. Subject to Standing Order 3(e)

- 05.21.08** **Matters resolved under the scheme of temporary delegation under LGA72s101**
None
- 05.21.09** **Financial matters included under the scheme of temporary delegation**
None
- 05.21.10** **Financial matters**
- a) Bank Account Balances and Reconciliation**
To approve the bank account balances and reconciliation
 - b) Accounts for Payment**
To resolve to pay the following:
 - i) Clerks salary £585.43 by BACS and pay increase and expenses for April 21 £71.78
 - ii) Zurich Insurance £167.44
 - iii) Streetlights 1 of 4 £51.00
 - c) Subscription to Zoom**
To resolve what to do about the subscription to Zoom
 - d) Annual Governance Statement AGAR 2020/21**
To resolve that Selling Parish Council has a sound system of internal control
 - e) Accounting Statement AGAR 2020/21**
To resolve to approve the accounting statement
 - f) External auditors**
To resolve that the approved accounts are sent to the external auditors
- 05.21.11** **Planning Applications**
To consider planning policies, applications and appeals received and resolve to submit comments where appropriate. *Please note that any applications received following the issue of this agenda will be considered*
Application 21/501809/FULL change of use of existing stables and attached garage to granny annexe, including erection of a two storey side extension and garage, and septic tank (revised scheme to 19/501267/FULL) at Little Owens Court Farmhouse
Application 21/502152/FULL replacement of timber sliding sash and steel Crittal single glazed windows, with Heritage grade bespoke uPVCu sliding sash windows at Selling Primary School.
Application 21/501845/FULL Erection of a detached storage shed at Brookes Croft, Vicarage Lane.
- 05.21.12** **Outreach Post Office**
To resolve to approve the application from the Village Hall Committee for funding of £15 per week for the hire of the hall for the Outreach Post Office service.
- 05.21.13** **Community Partnership Broadband scheme**
To resolve to request a formal offer letter and contract to progress to the next stage.
- 05.21.14** **Defibrillators**
- i) To resolve to adopt the two existing defibrillators

- ii) To resolve a maintenance procedure
- iii) To resolve where to site and the installation of the third defibrillator

05.21.15 Increase in HGV traffic through Selling

To resolve action to be taken to address the problem of the increase in HGV traffic through Selling.

05.21.16 Parish Council Members Responsibilities and Representation on Outside Bodies

To resolve which councillor will have responsibility or will represent the Parish Council on the following: Highways, Law and Order, *Perry Wood*, *PROW*, *Mid-Kent Downs*, *Village Hall Committee*, *Kent Association of Local Councils*, *Selling Church Buildings Trust*, *Selling School*

05.21.17 Dates and times of future meetings

To resolve the dates and times for future Ordinary Parish Council meetings

05.21.18 Matters raised for information purposes only from portfolio holders and adopted-schemes. Any matters raised to be advised by a written report circulated prior to the meeting or as a verbal report.

- i) **Highways**
- ii) **Law and Order**
- iii) **Selling's response to Covid-19**
- iv) **Perry Wood**
- v) **Public Rights of Way**
- vi) **Mid-Kent Downs**
- vii) **Village Hall Committee**
- viii) **KALC/SAC**
- ix) **Church Building Trust**
- x) **Action for Insects**
- xi) **Selling School**

05.21.19 Correspondence

To discuss any circulated matters

05.21.20 Items to be placed on the next Agenda

T.B.A. Any other Items to be considered, should be emailed to: clerk@sellingparishcouncil.gov.uk the date to be advised.

05.21.21 To confirm the date of the next meeting

Supporting docs:

Draft Minutes of April Meetings

Bank account balances

Clerk's salary and expenses for April

Invoice from Zurich Insurance

Invoice from Streetlights

AGAR 2020/21

Response from Openreach

Wendy Gregory – 14.05.21