

Contact details

Name of smaller authority SELLING PARISH COUNCIL
County Area (local councils and parish meetings only)

Please complete this form and send it back to us with the AGAR or exemption certificate

	Clerk/RFO (Main contact)	Chair
Name	GLEND A SMART	CLLR ASH REHAL
Address	1 Chalford Drive Broomfield Herne Bay CT6 7DD	Woodview Perry Wood Selling Nr Faversham ME13 9RP
Daytime telephone number	01227 742280	
Mobile telephone number		07968345001
Email address	clerk@sellingparishcouncil.org.uk	ash.rehal@sellingparishcouncil.org.uk

Certificate of Exemption

To be completed only by smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2018, and that wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015

There is no requirement to have a limited assurance review or to submit an Annual Governance and Accountability Return to the external auditor, **provided** that the authority has certified itself as exempt at a meeting of the authority after 31 March 2018 and a completed Certificate of Exemption is submitted notifying the external auditor.

SELLING PARISH COUNCIL

certifies that during the financial year 2017/18, the higher of the authority's gross income for the year **or** gross annual expenditure, for the year did not exceed **£25,000**

Annual gross income for the authority 2017/18:

£11,660 PER AMOUNT £00,000

Annual gross expenditure for the authority 2017/18:

£9,894 PER AMOUNT £00,000

There are certain circumstances in which an authority will be **unable to certify itself as exempt**, so that a limited assurance review will still be required. If an authority is **unable to confirm the statements below then it cannot certify itself as exempt** and it **must** submit the completed Annual Governance and Accountability Return Part 3 to the external auditor to undertake a limited assurance review for which a fee of £200 +VAT will be payable.

By signing this **Certificate of Exemption** you are confirming that:

- The authority has been in existence since before 1st April 2014
- In relation to the preceding financial year (2016/17), the external auditor **has not**:
 - issued a public interest report in respect of the authority or any entity connected with it
 - made a statutory recommendation to the authority, relating to the authority or any entity connected with it
 - issued an advisory notice under paragraph 1(1) of Schedule 8 to the Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice
 - commenced judicial review proceedings under section 31(1) of the Act
 - made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration
- The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.

If you are able to confirm that the above statements apply and that the authority neither received gross income, nor incurred gross expenditure, exceeding £25,000, then the Certificate of Exemption can be signed and submitted to the external auditor.

The Annual Internal Audit Report, Annual Governance Statement, Annual Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still need to be fully completed and, along with a copy of this certificate, published on a public website* before 2 July 2018. **By signing this certificate you are also confirming that this will be done.**

Signed by the Responsible Financial Officer

Date

G E Smart

23/5/18

Signed by Chairman

Date

[Signature]

23/5/18

Email

Telephone number

clerk@sellingparishcouncil.org.uk

01227 742280

*Published web address (not applicable to Parish Meetings)

www.sellingparishcouncil.org.uk

This Certificate of Exemption should be returned as soon as possible after certification to your external auditor.

**CONFIRMATION OF THE DATES OF THE PERIOD FOR THE
EXERCISE OF PUBLIC RIGHTS**

Name of smaller authority: SELLING PARISH COUNCIL

County Area (local councils and parish meetings only): _____

On behalf of Selling Parish Council, I confirm that the dates set for the period for the exercise of public rights are as follows:

Commencing on _____ 18TH JUNE 2018 _____

and ending on _____ 27TH JULY 2018 _____

Signed: _____

Role: PROPER OFFICER AND RESPONSIBLE FINANCIAL
OFFICER FOR SELLING PARISH COUNCIL

**PLEASE SUBMIT THIS FORM TO PKF LITTLEJOHN LLP WITH
THE AGAR AND OTHER REQUESTED DOCUMENTATION**